



CHUKA UNIVERSITY

STEPS FOR HOSTEL BOOKING



STEP 01

Log in to the Student Portal at <https://portal.chuka.ac.ke/> using your registration number and password.

STEP 02

On the dashboard, click the three-line menu.

STEP 03

Select 'Hostel Booking' from the menu.

STEP 04

Choose your preferred hostel by clicking the appropriate option in the red box.

STEP 05

Space	Space Cost	Vacant	Action
LB 1-1	4,000.00	Vacant	Book Space
LB 1-2	4,000.00	Vacant	Book Space

Select your preferred room number by clicking the appropriate option in the red box

STEP 06

Room	Room Cost	Vacant	Action
LB 1	4,000.00	Vacant	Book Space
LB 10	4,000.00	Vacant	Book Space
LB 11	4,000.00	Vacant	Book Space

Choose your preferred bed space by clicking the appropriate option in the red box.

STEP 07

Confirm your selection by clicking the green confirmation button.

STEP 08

You have reserved this space for 30 mins awaiting payment, failure to which it will be reverted back for other students to book

Make Payment

Proceed to payment immediately by clicking the Make Payment button.

If payment is not completed within 30 minutes, the selected room will automatically become available for booking by another student.

STEP 09

Select M-Pesa as the payment method.

STEP 10

Enter the M-Pesa phone number with sufficient funds and click Initiate Payment.

STEP 11

Check your phone for the M-Pesa STK Push prompt.

STEP 12

Enter your M-Pesa PIN to authorize the payment.

STEP 13

Click Complete to finalize the booking process.

